I. Policy

It is the policy of California State University, Fullerton, to maintain a campus environment for students, faculty, staff and visitors that will not adversely affect their health and safety, nor subject them to avoidable risks of accidental injury.

While the overall responsibility for campus safety belongs to the university, each individual has a personal responsibility for the prevention of campus accidents. Accordingly, all faculty and staff are to ensure that safe and healthful conditions and procedures are provided in their area of control. To further encourage cooperation of the university community in this safety effort, the university has established a campus-wide Occupational Safety and Health Committee to advise campus Administration on safety issues. Recommendations for changes in policy will be sent to the appropriate Vice President.

II. Authority

Title 8 California Code of Regulations 3203;  
CSU Employees Union (CSUEU) Collective Bargaining Agreement Article 23.9  
California Faculty Association (CFA) Collective Bargaining Agreement Article 37.8  
State Employees Trades Council (SETC) Collective Bargaining Agreement Article 28.12  
Academic Professionals of California (APC) Bargaining Agreement Article 31.8

III. Scope

This committee is established to provide members of the campus community represented by collective bargaining units a voice in campus safety and health issues.

IV. Definitions

N/A

V. Accountability

Environmental Health and Safety Manager

  A. Coordinate the scheduling of committee meetings and provides an agenda and minutes of each meeting.
  B. Solicit agenda items from committee members.
  C. Conduct follow-up investigations and response to issues discussed by the committee.
  C. Produce an annual report to the Vice President for Administration and Finance.
Occupational Safety and Health Committee

A. Acts as a forum for discussion of university safety policies and procedures.

B. Reviews faculty, staff and student health and safety issues brought to the committee for evaluation or consultation.

C. Reviews new health and safety policies, procedures and standards.

D. Reviews reports and recommendations received by outside governmental inspectors.

E. Reviews fire incident reports and State Fire Marshal Correction Notices.

F. Reviews health and safety procedures and determines if they are functioning properly.

G. Reviews investigations of alleged hazardous conditions brought to the attention of the committee.

VI. MEMBERSHIP

A. Environmental Health & Safety Manager (Coordinator)

B. Physical Plant Management Representative

C. University Police Management Representative

D. University Risk Management

E. Representative from each of the bargaining units requiring representation under the bargaining agreement. Representatives from bargaining units not requiring participation will be invited.

VII. MEETING SCHEDULE

Regular meetings of the Committee are held twice a year in March and October. Additional meetings may be scheduled by the Committee as needed. An agenda and appropriate supporting materials are supplied to all members for their review prior to each scheduled meeting. Agenda items will be solicited from the committee prior to the meeting.

Responsible Executive:
Vice President for Administration and Finance

Responsible Office:
Environmental Health and Safety

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